



STATE OF IOWA

THOMAS J. VILSACK, GOVERNOR
SALLY J. PEDERSON, LT. GOVERNOR

DEPARTMENT OF EDUCATION
TED STILWILL, DIRECTOR

DATE: May 10, 2004

TO: Community College Presidents, Career and Technical Education Deans,
and Community College Perkins Contact Persons

FROM: Roger Foelske, Adm. Consultant for Career and Technical Education
Bureau of Career and Technical Education and Community Colleges

SUBJECT: Materials for Filing the FY 05 Carl D. Perkins Application

Please find attached the FY 05 Perkins Application, the related materials necessary for preparing the application and the FY 05 allocation table.

As in past years, each LEA and Community College is allocated funds based on a formula prescribed by the Act. Eligible recipients may submit a local plan as a individual applicant or as a member of a consortium. To apply as a individual applicant a community colleges must have a minimum allocation of \$50,000. A consortium must consist of two or more community colleges that have a combined allocation that exceeds \$50,000.

Please refer to the performance report for your College's 2002-04 career and technical education programs. The application incorporates a requirement that requires the use of the immediate previous academic year's program performance data to identify areas of needed improvement. This performance data s based upon an analysis of the student performance data submitted by the participating districts at the close of the 2002-03 academic year. (Per the Accountability requirements within the Perkins Act, participating districts and community college are required to monitor and ***report student attainment data on ALL students participating in all of their career and technical programs***

Applications will be reviewed for approval as received. However, to ensure approval of your college's application prior to June 30, 2004, it is necessary to **submit an ORIGINAL and ONE copy of the completed Local Plan by June 4, 2004, to:**

**Attn: Application Processing Team
Bureau of Career and Technical Education
Iowa Department of Education
Grimes State Office Building
Des Moines, IA 50319-0146**

If you have any questions concerning the FY 05 application, please contact the Perkin's liaison assigned to your community college (see attached directory).

Sincerely,

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